Suzanne Tagliavore

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Objective

I’m looking for a position at a dynamic company to work in a professional environment and contribute as a team member to perform to the best of my ability and knowledge to meet and exceed company goals.

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| --- | --- |
| Advanced interpersonal skills  Fast learning  Commitment to quality and service  Strong communication skills | Performs well in high-demand, fast-paced environments  Works well with others  Coordination skills  Customer friendly |

Work History

**Teacher’s Assistant**

Art Studio of Lake Mary

Responsibilities: Organizing materials to be used for assignments, assists with lesson plans, helping children with projects, answering the phone and taking messages

**English Teacher**

Taught English as a second language to foreign students

**Sever/Hostess**

Amura, Tibby’s New Orleans Kitchen, Muddy Waters

Responsibilities: Credit Card and cash transactions, serving, seating, bussing

Education

**Florida Atlantic University**

Communication Studies

**Lake Mary High School 2008**

Computer Skills

Apple or Windows 10

Microsoft Office

Final Cut Pro